**Call for research projects on Cystic Fibrosis**

1. **PROJECT INFORMATION**
2. Title of the project, scientific abstract & lay summary
3. Project description
4. Budget
5. **Title of the project, scientific abstract**

**& lay summary**

**Project leader**

Name, title, institution

**Title of the project**

The title of the project should be succinct (**no more than two lines**) and should accurately reflect the content of the project.

**Scientific abstract (one A4 page maximum)**

This should be a maximum of one A4 page and should provide a succinct summary of the project proposal.

**Lay summary**

In order to promote a better understanding of the research we are funding, we need you to supply a lay summary. This should be a maximum of half an A4 page. Do not use your scientific abstract. The text must be popularized so as to be easily understandable **for a non-medical audience**. Please note that this is a **mandatory section** of the application form and must be completed. Please include following headings: background, project objectives, research question/hypothesis, study design and cohort definition.

1. **Project description**

Maximum of eight A4 pages

**Project description**

* Objectives (define primary and secondary aims)
* Methodology (incl. sample calculation and proposed statistical methods for analysis, if applicable). Do you intend to use new innovative approaches or techniques?
* Project plan & various steps, including timeline: clearly define the different work packages and milestones
* Expected outcomes

**Scientific rationale & added value compared to existing knowledge**

**Does the project respond to an identified need in patients/caregivers/society?**

**How will you involve patients in the design of the research project and throughout the whole life cycle of the project?**

**Potential impact of the results on diagnosis, prognosis, treatment, quality of care or quality of life of patients**

**Expected implementation of results and follow-up**

**Communication and knowledge transfer strategy for the results of the research**

**Ethical questions**

Are there any ethical questions related to the research and how do you intend to take these into account?

When the research includes clinical trials, the project description must include a declaration that all trials will be conducted according to the international GCP quality standard of the ICH.

Researchers should obtain Ethical Approval for the studies before the project can start (after approval, please send an e-mail to [tseyen.a@kbs-frb.be](mailto:tseyen.a@kbs-frb.be) and to [elise@muco.be](mailto:elise@muco.be)

1. **Budget**

**No overhead can be deducted from grants up to 30.000 € included. For higher amounts, the overhead cannot exceed 15%.**

**Only not-for-profit organizations can apply for this call. For-profit organizations (e.g. pharmaceutical companies) can be part of a research team but are excluded from funding.**

**Do you receive any commercial or other sponsoring related to this research project, or to consumables, materials or drugs that will be used in this project? Please mention here the type and the amount of the sponsoring(s).**

**Budget restrictions: in the case of purchase/leasing of hardware and technical installations, the grant will only cover a maximum of 50% of the required budget for this specific item.**

**Concerning the salary of PhD’s or postdocs, the generally applicable wage scales will be followed.**

**Please provide a total budget and a detailed budget outline per work package, divided into the following categories:**

1. **Human resources** Describe the function and qualifications of any personnel that will be supported by the project, identify personnel by name if the person(s) are already known, provide a clear justification for the recruitment of personnel for the project.
2. **Operational costs** Provide details about different cost items to make it clear how you will use the budget. Such cost items can include publications, participation in conferences, travel costs, communications etc. Take into account that a detailed budget is much more easy to evaluate than requests for lump sums.
3. **Other costs** associated with the project
4. **Any available funding for the project** Having funds available is not considered a negative point in the evaluation!
5. **Divide the budget over 3 years**, per year of the project and per participating research group.